



DRUMHELLER

CORPORATE SERVICES



BUSINESS LICENSE APPLICATION - COMMERCIAL OR INDUSTRIAL

BUSINESS INFORMATION (information specific to the proposed business operations)

Legal Business Name (if registered corporation): _____

Operating Business Name(s): _____

Business Mailing Address: _____
(City) (Province) (Postal Code)

Business Site Address: _____
(City) (Province) (Postal Code)

Work Phone:(____)_____ FAX: (____)_____

Primary Contact Name: _____ Position: _____

Work Phone:(____)_____ E-Mail Address: _____

Square Footage of Building: _____ Square Footage used by Business: _____

Business Description (please be specific – ie: retail – sporting goods and clothing)

Provincial License Required: Yes No Copy Attached: Yes No

What type of Provincial License: _____ *See checklist of Alberta Provincial Licensing*

Will prepayment be made for any portion of the Contract: Yes No *If yes, provide a copy of provincial approval*

Are you renovating or altering the building to accommodate the business? Yes No
If yes, you must make separate application for Development Permit and/or Building Permit, as required and return same with this Business License Application.

BUSINESS OWNER INFORMATION (business owner or corporate owner or directors)

List attached YES NO

Business Owners Name: _____

Owner's Mailing Address: _____
(City) (Province) (Postal Code)

Owner's Site Address: _____
(City) (Province) (Postal Code)

Work Phone:(____)_____ Home Phone(____)_____

Cell Phone:(____)_____ Fax(____)_____

Applicant signature: _____ Date: _____

Print Name: _____

Approval of this Business License does not exempt the applicant from obtaining necessary permits required through Municipal Bylaw or Provincial Laws and Regulations



DRUMHELLER

C O R P O R A T E S E R V I C E S



ALBERTA PROVINCIAL LICENSING OF DESIGNATED BUSINESSES

If you are any of the following business types listed below, you may require a Provincial License. A municipal business license cannot be issued until proof of compliance of the provincial license is received. Please contact the appropriate agencies as shown.

→ **Housing & Consumer Affairs**

Contact Alberta Government Services 403-297-5743 www.gov.ab.ca/gs

Auctions	Collector	Electricity Marketing	Prepaid Contractors
Cemeteries	Cooperative	Employment Agencies	Retail Homes
Mausoleum	Crematory	Charitable Organization	(manufactures homes)
Collection Agency	Direct Seller (door to door sales)		Natural Gas Marketing

Provincial License Number: _____ (please provide copy)

→ **Alberta Motor Vehicle Industry Council**

Contact 1-877-979-8100 www.amvic.org

Garages	Specialty Repair Shops (transmission, mufflers, etc)
Mobile Automobile Repairs	Prepaid Auto Service Contracts
Vehicle Sales	Consignment Sales
	Body Shop
	Leasing

Provincial License Number: _____ (please provide copy)

→ **Alberta Funeral Services Regulatory Board**

Contact 1-800-563-4652

Funeral Business	Director	Embalmer	Pre-arranged Funeral Planner
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Provincial License Number: _____ (please provide copy)

→ **Real Estate Council of Alberta**

Contact 1-888-425-2754 www.reca.ca

Agent	Broker	Mortgage Broker	Property Manager
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Provincial License Certificate Number: _____ (please provide copy)

→ **Alberta Insurance Council**

Contact 403-233-2929 www.abcouncil.ab.ca

Agent	Broker	Adjuster
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Provincial License Number: _____ (please provide copy)

→ **Alberta Gaming and Liquor Commission**

Contact 403-292-7300 www.aglc.gov.ab.ca

Liquor	Gambling	Raffles	Bingos	Pull Tickets
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Provincial License Number: _____ (please provide copy)

❖ **EXEMPTION**

Exempt from Municipal Licensing / Reason for Exemption:

Please provide copy of related legislation or certification for exemption.

➤ **David Thompson Health Region**

Contact 403-823-3341

Health Inspector
Inspection Approval Form Number: _____ (please provide copy)

➤ **Drumheller Fire Department**

Contact 403-823-1323 – Leave message

Fire Chief
Inspection Approval _____ (please provide copy)