

# TOWN OF DRUMHELLER

703 - 2nd AVENUE WEST  
DRUMHELLER, ALBERTA  
TOJ OY3

PHONE: 1-403-823-1310  
FAX: 1-403-823-7739

E-Mail: dev\_control@dinosaurvalley.com

## APPLICATION FOR DEVELOPMENT PERMIT

I/We hereby make application for a development permit under the provisions of the Land Use Bylaw for the Town of Drumheller in accordance with the plans and supporting information submitted herewith which form part of this application. Personal Information is being collected for the purpose of "Development Control, Land Use Planning and Safety Codes Permits" pursuant to the provisions of the Municipal Government Act and its regulations, and pursuant to Section 32(c) of the Freedom of Information and Protection of Privacy Act. If you have any questions about the collection of your personal information, you may contact the F.O.I.P. Coordinator at (403) 823-1339.

APPLICANT: \_\_\_\_\_ PHONE NO.: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_ POSTAL CODE.: \_\_\_\_\_

PROPERTY OWNER: \_\_\_\_\_ PHONE NO.: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_ POSTAL CODE.: \_\_\_\_\_

INTEREST OF APPLICANT (if not property owner): \_\_\_\_\_

CONTRACTOR (if applicable): \_\_\_\_\_

### LOCATION OF PROPOSED DEVELOPMENT:

AREA/SUBDIVISION: \_\_\_\_\_ CIVIC ADDRESS: \_\_\_\_\_

LEGAL DESCRIPTION: Plan: \_\_\_\_\_ Block: \_\_\_\_\_ Lot(s) \_\_\_\_\_ Sec. \_\_\_\_\_ Twp. \_\_\_\_\_ Rng. \_\_\_\_\_ W4th \_\_\_\_\_

EXISTING USE OF PROPERTY: \_\_\_\_\_ ZONING: \_\_\_\_\_

### DEVELOPMENT DETAILS:

### SETBACKS OF DEVELOPMENT:

FRONT: \_\_\_\_\_ REAR: \_\_\_\_\_ RIGHT: \_\_\_\_\_ LEFT: \_\_\_\_\_

COST OF DEVELOPMENT: \_\_\_\_\_ BUILDING PERMIT REQUIRED: \_\_\_\_\_

OTHER SUPPORTING MATERIAL ATTACHED: \_\_\_\_\_

EST. COMMENCEMENT DATE: \_\_\_\_\_ EST. COMPLETION DATE: \_\_\_\_\_

### ADDITIONAL INFORMATION REGARDING DEVELOPMENT:

**NOTE: THIS IS NOT A BUILDING PERMIT (Such permit must be obtained separately). The applicant is not excused from complying with the requirements of any federal, provincial or other municipal legislation, or the conditions of any easement, covenant, building scheme or agreement affecting the building or land.**

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

### (FOR OFFICE USE ONLY)

PERMIT FEE: \_\_\_\_\_ PERMIT NO.: \_\_\_\_\_

TYPE OF WORK: \_\_\_\_\_ CLASSIFICATION: \_\_\_\_\_

RECIEVED BY: \_\_\_\_\_ DATE APPROVED: \_\_\_\_\_

(see over)

## **IMPORTANT NOTES:**

1. A Development issued pursuant to Bylaw No. 10-08 shall not be valid until the lapse of fourteen (14) days after the notice of decision to grant a permit has been published in a newspaper, or posted on the site of the development or both.
2. A Development Permit issued pursuant to Bylaw No. 10-08 is not a Building Permit and work or construction shall neither commence nor proceed until a Building Permit has been issued pursuant to all applicable bylaws and regulations.
3. If the development authorized by a Development permit is not commenced within twelve (12) months from the date of its issue, and completed within twenty-four (24) months of the date of its issue, the permit is deemed to be void unless an extension to this period shall first have been granted by the Development Officer or the Municipal Planning Commission.
4. When an appeal is made pursuant to Part 4 of Bylaw No. 10-08 a Development Permit which has been granted shall not be valid unless and until the decision of the Development Officer or the Municipal Planning Commission has been sustained by the Subdivision and Development Appeal Board.
5. Every application for a Development Permit shall be made by submitting to the Development Officer the prescribed form(s), signed by the owner or his agent, and accompanied by the following:
  - a) If required by the Development Officer, building plans in duplicate showing:
    - i. floor plans;
    - ii. elevations;
    - iii. exterior finishing materials.
  - b) site plans, in duplicate showing:
    - i. the legal description and municipal address;
    - ii. dimensions of the site;
    - iii. if required by the Development Officer, utilities, site drainage, finished lot grades, the grades of the street and the location of proposed sewer and water lines of all proposed and existing buildings and structures including retaining walls, trees landscaping and other features;
    - iv. a surveyor's certificate if required by the Development Officer.
  - c) an application for multiple family, commercial, industrial, recreational and institutional uses shall show:
    - i. loading and parking provisions;
    - ii. access locations to and from the site;
    - iii. garbage and storage areas and the fencing and screening proposed for same;
    - iv. location and approximate dimensions of existing and proposed culverts and crossings.
  - d) such other information as the Development Officer may require.
  - e) Development Permit Fee as determined by Council

## **APPEAL PROCEDURE:**

6. An appeal of a decision of the Development Officer of Municipal Planning Commission may be made by an aggrieved person by serving written notice of appeal to the Secretary of the Development Appeal Board of the Town of Drumheller within fourteen (14) days after the notice of decision is given pursuant to Section 11.3 of the Landuse Bylaw No. 10-08 (as per Section 1 above).