

TOWN OF DRUMHELLER

703 – 2<sup>nd</sup> AVENUE WEST  
DRUMHELLER, ALBERTA  
T0J 0Y3

PHONE: 1-403-823-1300  
FAX: 1-403-823-7739

APPLICATION FOR DEVELOPMENT PERMIT  
(SIGN PLACEMENT)

I/We hereby make application for a development permit under the provisions of the Landuse Bylaw No. 36-98 for the Town of Drumheller in accordance with the plans and supporting information submitted herewith which form part of this application.

Personal information is being collected for the purpose of "Development Control, Land use Planning and Safety Codes Permits" pursuant to the provisions of the Municipal Government Act and its regulations, and pursuant to Section 32(c) of the Freedom of Information and Protection of Privacy Act. If you have any questions about the collection of your personal information, you may contact the appropriate DEPARTMENT HEAD or the F.O.I.P. Coordinator at (403) 823-1339.

APPLICANT: \_\_\_\_\_  
MAILING ADDRESS: \_\_\_\_\_  
PROPERTY OWNER: \_\_\_\_\_  
MAILING ADDRESS: \_\_\_\_\_

PHONE NO.: \_\_\_\_\_  
POSTAL CODE: \_\_\_\_\_  
PHONE NO.: \_\_\_\_\_  
POSTAL CODE: \_\_\_\_\_

**LOCATION OF PROPOSED SIGNAGE PLACEMENT**

AREA/SUBDIVISION: \_\_\_\_\_ CIVIC ADDRESS: \_\_\_\_\_  
LEGAL DESCRIPTION: Plan \_\_\_\_\_ Block \_\_\_\_\_ Lot(s) \_\_\_\_\_ (if applicable)  
\_\_\_\_\_ ¼ Sec. \_\_\_\_\_ Twp. \_\_\_\_\_ Rng. \_\_\_\_\_ W4th

**CONTRACTOR** (if applicable)

NAME: \_\_\_\_\_ PHONE NO.: \_\_\_\_\_

**EXISTING USE OF PROPERTY:** \_\_\_\_\_ **ZONING:** \_\_\_\_\_

**COST OF DEVELOPMENT:** \_\_\_\_\_ **ESTIMATED PLACEMENT DATE:** \_\_\_\_\_

**SIGN TYPE:**

ATTACHED	OVERHANGING	FREESTANDING	SANDWICH BOARD
PORTABLE	THIRD PARTY	BILLBOARD	OTHER

**PROPOSED SIGN DETAILS:**

SIZE:	COLOR DETAILS	CONSTRUCTION MATERIALS:
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**PLACEMENT DETAILS:**

(site location & placement details)

(A neat, accurate plot plan to be submitted with application – on rear of application or separately.)

**ADDITIONAL INFORMATION:**

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

(For Office Use Only)

**PERMIT FEE:** \_\_\_\_\_ **PERMIT NO.** \_\_\_\_\_

RECEIVED BY

DATE RECEIVED

## IMPORTANT NOTICES

You may wish to appeal the decision of the Development Officer and/or the Municipal Planning Commission to the Development Appeal Board. Such an appeal shall be made in writing, with the prescribed fee, and shall be delivered either in person or by mail so as to reach the Secretary of the Development Appeal Board at;

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The Land Use Bylaw provides that any person claiming to be affected by a decision of the Development Officer and/or Municipal Planning Commission may appeal to the Secretary of the Development Appeal Board WITHIN 14 DAYS AFTER THE NOTICE OF DECISION IS PUBLISHED IN THE LOCAL NEWSPAPER.

A decision of the Development Appeal Board is final and binding on all parties and persons subject only to an appeal upon or question of jurisdiction or law pursuant to section 688 of the Municipal Government Act. An application for leave to appeal to the Appellate Division of the Supreme Court of Alberta shall be made:

- (a) to a judge of the Appellate Division; and
- (b) within Thirty (30) days after the issue of the order, decision, permit approval sought to be appealed.

### RIGHT OF APPEAL

Sections 685 and 686 of the MUNICIPAL GOVERNMENT ACT state:

#### Grounds for appeal

**685** (1) If a development authority

- (a) refuses or fails to issue a development permit to a person,
- (b) issues a development permit subject to conditions, or
- (c) issues an order under section 645,

the person applying for the permit or affected by the order under section 645 may appeal to the subdivision and development appeal board.

- (2) In addition to an applicant under subsection (1), any person affected by an order, decision or development permit made or issued by a development authority may appeal to the subdivision and development appeal board.
- (3) Notwithstanding subsections (1) and (2), no appeal lies in respect of the issuance of a development permit for a permitted use unless the provisions of the land use bylaw were relaxed, varied or misinterpreted.

#### Appeals

**686** (1) A development appeal to a subdivision and development appeal board is commenced by filing a notice of the appeal, containing reasons, with the board within 14 days,

- (a) in the case of an appeal made by a person referred to in section 685( 1), after
  - (i) the date on which the person is notified of the order or decision or the issuance of the development permit, or
  - (ii) if no decision is made with respect to the application within the 40- day period or within any extension under section 684, the date the period or extension expires,

or

- (b) in the case of an appeal made by a person referred to in section 685( 2), after the date on which the notice of the issuance of the permit was given in accordance with the land use bylaw.
  - (2) The subdivision and development appeal board must hold an appeal hearing within 30 days of receipt of a notice of appeal.

(3) The subdivision and development appeal board must give at least 5 days notice in writing of the hearing

- (a) to the appellant,
- (b) to the development authority whose order, decision or development permit is the subject of the appeal, and
- (c) to those owners required to be notified under the land use bylaw and any other person that the subdivision and development appeal board considers to be affected by the appeal and should be notified.

(4) The subdivision and development appeal board must make available for public inspection before the commencement of the hearing all relevant documents and materials respecting the appeal, including

- (a) the application for the development permit, the decision and the notice of appeal, or
- (b) the order under section 645.

(5) In subsection (3), owner means the person shown as the owner of land on the assessment roll prepared under Part 9.